



# Jersey Job Club



The partners in the Greater Raritan One-Stop Career Center have the expertise and knowledge to help job seekers have success.

Learn more during the Jersey Job Club monthly workshop series.

In **Jersey Job Club workshops**, a Greater Raritan One-Stop Career Coach leads hour- to 90-minute-long job seeker-focused discussions. Each session in the monthly series is presented on Zoom but a limited number of in-person seats are available at the Greater Raritan One-Stop Career Center, Veterans Memorial Drive, Somerville. Topics include:

- ❖ **Top Notch Resume: Resume Writing 1** -- Different resumes types, their components and the submission process.
- ❖ **Top Notch Resume: Resume Writing 2** -- The importance of cover letters, professional references and follow up.
- ❖ **Acing the Interview 1** -- The ins and out of preparing for an interview will be discussed.
- ❖ **Acing the Interview 2** -- Two interviewing techniques and how to respond to common questions.
- ❖ **Path to Employment** -- Planning your job search, Workshop 1.
- ❖ **Networking** -- The best (fastest?) way to find a job.

To register for upcoming workshops, open to all residents of Hunterdon and Somerset Counties, call 908-704-3000 or email [shiela.gaa@dol.nj.gov](mailto:shiela.gaa@dol.nj.gov), and indicate which Jersey Job Club program you want to join. Greater Raritan One-Stop Career Center staff will take registrants' information and provide the details for the workshop sessions as they are scheduled. The series repeats monthly. Remember that One-Stop Career Coaches are available to assist with all job search endeavors.

