

Norwescap Career & Life Transitions Center presents:

FREE COMPUTER CLASSES

TIME: 9:15 am to 1:30 pm

LOCATION:

Flemington United
Methodist Church
116 Main Street | Flemington, NJ 08822

DAYS OF THE WEEK:

Tuesdays and Thursdays

Courses Available on a
Rotating Basis!

**Call Today for More
Information & to Register!**

Warren & Hunterdon County

(908) 788-1453

Somerset County

(908) 900-0060 x1503

Course Descriptions

Computer Basics

Jumpstart your computer skills with this multi-day series, perfect for beginners or those needing a confidence boost.

Introduction to Microsoft Word, PowerPoint, & Excel

Learn essential functions of these key programs through our targeted multi-session courses, tailored to your choice of software.

Microsoft Excel Advanced

Advance your Excel skills in a single day by mastering custom pivot tables, advanced charts, and complex formulas.

Using LinkedIn to Aid Your Job Search

Optimize your LinkedIn profile and use it effectively to network, find jobs, and stay current with industry trends.

Virtual Communications

Learn to use Microsoft Teams and Zoom effectively in this course designed for remote communication and collaboration.

Computer Skills Brush Up

Revisit past lessons, get tech support, and practice your skills during this flexible drop-in session. Bring your device or use our computers for practical applications like resumes and job applications.



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