



GREATER RARITAN ONE-STOP ~ SERVING HUNTERDON COUNTY AND SOMERSET COUNTY

ONE-STOP OPERATOR JANUARY REPORT

Program Year 2023/ 2024

January 1 -31

Greater Raritan One-Stop Operator January 2024 Board Meeting Presentation

The One-Stop Operator presented this 2023 accomplishments review and 2024 goals presentation. It was presented to the Greater Raritan Workforce Board on Thursday, February 1, 2024.

"Teamwork is the ability to work together toward a common vision. The ability to direct individual accomplishments toward organizational objectives. It is the fuel that allows people to attain uncommon results."

– Andrew Carnegie

2023 Accomplishments: Building the foundation necessary for success

1. Improved System Communications.

- a. Implemented Monthly Operator Reports
- b. Implemented Monthly Leadership Meetings
- c. Implemented Work First New Jersey Quarterly Meetings

2. Re-established Employment Services as the One-Stop initial point of entry.

3. Worked with Workforce Development Board and Work First New Jersey to draft a 440k grant proposal to address major customer challenges in childcare and transportation.



JANUARY REVIEW

One-Stop Operator 2024 Board Meeting Presentation

2024 Calendar Year Goals

1. Improved job placement services.

- a. Data Driven Job Search Strategy
 - i. Customer data collection on job preferences and needs. Compiling data and sharing with Business Services.
 - ii. Business Services, Workforce Board and Operator use preference data to direct opportunity searches.
 - iii. Establish employment pipelines bases on data.
- b. Identify and support hard-to-place customers.
 - i. Partners provide support request at monthly leadership meetings.
 - ii. Collaboratively identify and address barriers, influence positive outcomes.

2. Set monthly success qualifiers.

- a. Work with partners to implement success qualifiers in monthly data reports.
- b. Effectively address underperformance issues.

3. Improve marketing and recruitment.

- a. One-Stop marketing materials that captures all partners and diversity of services.
- b. Better outreach to community-based organizations.

4. Efficiently identify and address system workflow/ customer satisfaction issues.

- a. Consistent partner communication around progress, challenges, and needs.
- b. Collect and analyze customer survey data.
- c. Consistent brainstorming and solution orientated thinking/ processes
 - i. Partner meetings/ reports (monthly and quarterly)
 - ii. Brainstorming sessions



JANUARY 2024 PERFORMANCE REVIEW

New Training Services Customers Served: 175

New DVR Customers Served: 66

New Training Grants Provided: 11

WFNJ Referrals received: 139

Individual Assessments: 5

Youth Employment Services Referrals: 5

Active Youth Employment Services Clients: 65

SkillUp Registrants: 141

Employment Services Customer Appointments: 399



UPCOMING EVENTS



The Art of EFFECTIVE COMMUNICATION



Wednesday, March 6th, 2024
10:00am – 12:00pm
Somerset County Library System
Speaker: Jan Goodman
Community Outreach Specialist / Career Coach
Greater Raritan One Stop Career Training Services Center

Points of Discussion:

- Self-Assessments
- Looking at different personality types
- Identifying your Myers Briggs Personality Types
- Defining filters
- Encoding, decoding and sending messages
- Culture
- Gender
- Active listening
- Paraphrasing statements
- Nonverbal messages
- Handling Conflict
- Being assertive, not aggressive
- Communication preferences
- Communication models

How You Will Benefit:

- Understand a working definition of communication.
- Review communication models and their key elements.
- Apply Myers Briggs personality assessments to develop effective communication skills.
- Investigate different styles of communicating.
- Learn how tolerance for disagreement affects effective communication.
- Identify common communication filters.
- Learn new tools for effective communication.

"Communication is two-sided – vital and profound communication makes demands on those who are to receive it... demands in the sense of concentration of genuine effort to receive what is being communicated."
— Roger Sessions



Now Brewing!

Greater Raritan One-Stop Career Training Services Center's

Career Cafe

SERVING YOU A FRESH BLEND OF JOB SEEKER RESOURCES!


If you are a job seeker, Community or Faith-Based Organization, One-Stop or Workforce Partner please join us for coffee, cookies, and a casual conversation about our menu of services!

April 26, 2024
May 31, 2024
June 28, 2024
2:00PM – 4:00PM

One-Stop Career Training Services Center
27 WARREN STREET • 2ND FLOOR
SOMERVILLE NJ
Our doors are open!

Questions? Reach us at
onestop@co.somerset.nj.us
or 908-541-5780







Take the GED Test Here

What's Needed to Take the Online GED Test

 <p>Computer, Webcam, Internet You need a computer with webcam and reliable internet. Run a speed test to make sure your computer meets the requirements.</p>	 <p>Private Workspace The room should have four walls, a closed door and no distractions.</p>	 <p>Government-issued ID We will verify your government-issued ID when you check-in for your test.</p>	 <p>'Green' GED Ready Score You must take a GED Ready practice test and score 'green' within the last 60 days for each subject in which you want to test online.</p>
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How can we help?

- 1 We can provide a quiet space and device for your test in either location below.
- 2 Did you score "in the green" on your recent GED Ready test? **Let's pick a date for your test.**
- 3 Arrive at least 45 minutes before your scheduled test time.
- 4 We'll help you log in to GED.com 30 minutes before your test appointment to launch your test.
- 5 Any additional information or assistance, contact us at adultliteracy@hunterdonesc.org.

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