



# FREE Online Courses for Employee Upskilling



## See How Metrix Learning® Supports Employee Development

SkillUp Greater Raritan using Metrix Learning® is a learning management system with more than 6,000 courses that can be used for internal employee assessment and upskilling. Employers in Hunterdon and Somerset Counties are using the platform for:

- ✓ **New Hires – Onboarding standards**
- ✓ **Career Ascendancy – Identify skills for promotion**
- ✓ **Managers/Supervisors – Skill development for managers, new and old**
- ✓ **Technology Training – Ensure staff are familiar with current best practices**

Keep track of employee course progress with reports on accesses, course completions, and training hours.

### Course Topics may cover:

- **Entry-Level Skills**, including Workplace Skills, Business Etiquette, Communication and Teamwork
- **Manager/Supervisor Skills**, including Emotional Intelligence, Leadership and Giving Feedback
- **Other Skills**, including Microsoft Office, Customer Service, Project Management, HR/Compliance and Data Analysis

**This service is free to employers** through grant programs offered by the **Greater Raritan Workforce Development Board**. Learn more during a webinar at **12 p.m. Thursday, November 2**. To participate, go to **<https://meet.goto.com/935313461>**. For details or to get started, email **[info@thegrwdb.org](mailto:info@thegrwdb.org)** or call **908-541-5790**.