

CAREER TRAINING SERVICES

ONE STOP OPERATOR'S REPORT

Program Year 2022

One-Stop Operator May Update

May

May One-Stop Training Services Snapshot:

New Training Services Customers Served: **237**New DVR Customers Served: **22**New Employment Services Customers Served: **152**New Training Grants Provided: **9**WFNJ Referrals received: **145**Individual Assessments: **5**Youth Employment Services Referrals: **20**Active Youth Employment Services Clients: **60**

You are invited to the One-Stop Career Café!

See attached flyers for upcoming dates!

The One-Stop has been offering monthly opportunities for community members to learn about our services and visit our office in addition to our regular walk-in availability. Community partners, job seekers, and anyone from the community is invited to stop by for a cup of coffee, cookies, and to learn about our services and ask questions to staff in an informal and welcoming atmosphere.

So far, we have had 3 successful Career Café events in Somerville, with 37 attendees ranging from job seekers, community partners, and workforce development board members. **We recently held our first Flemington One-Stop open house with 31 attendees!**

We look forward to offering more opportunities in the new program year, but in the meantime please stop by and visit for our final date in June.

One-Stop Career Center Performance Outcomes

3rd Quarter PY22

WIOA Title 1 - Includes Training Services, YES Program, WFNJ

	Employed Q2 after Exit	Employed Q4 after Exit	Obtained Credential	Received Measurable Skill Gain
Adult	76.47%	66.67%	67.50%	94.44%
% of State Goal Met	125.36%	109.65%	116.67%	154.07%
Dislocated Worker	67.74%	65.91%	95.35%	92.59%
% of State Goal Met	110.33%	101.40%	117.71%	146.74%
Youth	100%	95.83%	42.86%	100%
% of State Goal Met	140.06%	140.52%	68.35%	175.44%

Wagner Peyer – Includes Employment Services, 55+, Veterans, Ex-Offender Programs.

	Employed Q2 after exit	Employed Q4 after exit
Wagner-Peyser	62.57%	62.51%
% of State Goal Met	130.62%	131.88%



Catch Career Training Services staff out and about in the community! In May, One-Stop Navigators Sofia and Rebecca helped share One-Stop resources with the new Somerset County Helps bus at the Bound Brook Food Pantry

Now Brewing!

Greater Raritan One Stop Career Training Services Center's

Career Cafe

SERVING YOU A FRESH BLEND OF JOB SEEKER RESOURCES!

If you are a job seeker, Community or Faith-Based Organization, One Stop or Workforce Partner please join us for coffee, cookies, and a casual conversation about our menu of services!

2:00PM - 4:00PM

March 31, 2023

April 28, 2023

May 19, 2023

June 30, 2023

One Stop Career Training Services Center
27 WARREN STREET, 2ND FLOOR, SOMERVILLE NJ

Our doors are open!



Questions? Reach us at
onestop@co.somerset.nj.us
or 908-541-5780



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CAREER WEBINAR: Creating a **DYNAMIC JOB PORTFOLIO**

*Includes a comprehensive focus
on resume writing*

Friday,
June 9th, 2023
10:00 am – 12:00 pm

Host:
**PSG (Professional Service
Group) of Mercer County**

Speaker: Jan Goodman
Community Outreach Specialist/
Career Coach
Greater Raritan One-Stop Career
Center Training Services

The job market continues to change, as does the way we look for work. This Workshop examines the value of presenting yourself as a complete package by using a resume as an introduction to an employer and backing it up with a portfolio presented at the interview.

What You Will Cover:

- Who are you?
- Writing the resume
- Creating a noticeable package
- Cover letters
- Getting into the flow
- Personal branding
- Refining and perfecting
- Transferable skills
- Getting to a new job
- Goal setting
- LinkedIn

How You Will Benefit:

- Learn how clients need to brand themselves using descriptive language.
- Explore the new normal for essential elements of cover letters and resumes.
- Learn the components of a customized portfolio.
- Design a personalized portfolio.
- Help clients develop a plan to move them to a new job.

To participate in the virtual workshop please go to PSG's Website:
www.psgofmercercounty.org and click on the event calendar tag.

Go to the designated month and date.

Click on the GoTo Meeting link on the date.

Participants may also attend the meeting live at the
Princeton Public Library: 65 Witherspoon Place, Princeton, NJ



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The Multi-Generational Workplace

Monday,
June 26th, 2023

10:00am – 11:30am

In collaboration with the
Professional Service Group
of Central NJ (PSGCNJ)

Presenter:
Jan Goodman
Community Outreach Specialist
Greater Raritan One-Stop
Career Services

There are currently five generations in the workforce, and employers faced with mass retirements of Baby Boomers are looking for ways to prepare for the changes that will result. This course examines the history and reality of the generation gap.

This course explores whether defining the actual limits of each generation is most important, or whether the merits of people within the context of employment is the bigger issue. Understanding others helps us to understand ourselves and to manage the people that we work with. We will explore problems, solutions, and strategies to help overcome issues of the generation gap.

What You Will Cover:

- History in brief
- Finding common ground
- Silents, Boomers, Xers, Ys, and Millennials
- Recruiting that bridges the gap
- Pre-assignment review
- Solutions
- The value of planning
- Holding on for the good times
- Developing targeted retention strategies
- What we really want

How You Will Benefit:

- Develop our understanding of where the generations gap issue surfaces, and the impact it has on the modern workforce.
- Understand and apply language that is specific to each generation currently in the workplace.
- Explore organization strategies that overcome gap issues.
- Evaluate the need and effectiveness of recruiting, retention, and succession plans in context of the generation gap.

To register please visit the PSGCNJ site at:

<https://bit.ly/3KQhn0Q>

To join, scroll down and click "Join via Zoom."



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Mastering the INTERVIEW

**Thursday,
July 6th, 2023
10:00am – 12:00pm**

Speaker: Jan Goodman
Community Outreach Specialist/
Career Coach
Greater Raritan One-Stop Career
Center Training Services

The interview is one of the key elements of the job search process. As with any skill, we can get better at it with preparation and practice. In this workshop, participants will explore how to prepare for an interview and become familiar with the types of questions to expect, as well as the questions they should think about asking. They will learn how to prepare for second interviews, testing, and shadowing, as well as how to follow up on their interview sessions.

Topics Discussed:

- Understanding the interview
- Types of questions
- Preparation
- Stress interviews
- Following up the interview
- Common problems and solutions
- Phase Two (after the interview)
- Trick questions
- Sealing the deal
- Getting what you're worth

How You Will Benefit:

- Understand the different types of interview questions and how to prepare to answer them.
- Learn the most effective ways to prepare for an interview, including how to present yourself professionally.
- Develop expertise at expressing yourself effectively.
- Know how to ask for feedback following an interview.
- Learn how to answer the toughest interview questions.

Host:
**Somerset County
Library System**

**SC
LS** NEW JERSEY



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To join the Zoom meeting and register
click on the following link:

<http://bit.ly/3S4HhD1>

Co-sponsored with the Greater Raritan One-Stop Training Services

Services for our Customers

- ◆ Individual career counseling and vocational guidance, provided by state-certified career counselors
- ◆ Services for specialized populations including veterans, youth, 55+, ex-offenders, public assistance recipients and those living with a disability
- ◆ Aptitude, interest and skill based assessments to guide career exploration
- ◆ Virtual workshops and webinars that provide the tools and skills needed to land a job in today's competitive market
- ◆ Free labor market information resources showing trends in current jobs and needed skills
- ◆ Workforce Learning Link services for those who are in need of Adult Basic Education, High School Equivalency, English as a Second Language and fundamental computer skills.
- ◆ Training grants that serve to upgrade skills and increase job seekers' marketability and ability to secure employment
- ◆ On-the-job-training grants that allow employers to make an investment in prospective new hires who would benefit from business-specific learning
- ◆ Recruitment events on different platforms that bring together job seekers and businesses who have job openings and are ready to hire
- ◆ Access to the latest job postings each week



Serving Hunterdon and Somerset Counties

For more information about our services, contact us at
 908-541-5780 or onestop@co.somerset.nj.us.

Visit www.thegrwdb.org/resources/ or text **onestop** to 56512 for weekly updates.

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LITERACY = OPPORTUNITY

Greater Raritan
Workforce Development Board



***FREE online classes offered by the following agencies
in Hunterdon and Somerset help adults:***

Earn a high school diploma • Learn English • Start training for a career

HUNTERDON COUNTY

HUNTERDON COUNTY ESC
adulthoodliteracy@hunterdonesc.org
908.237.5000

High School Equivalency • Basic Computer Skills
English Language Acquisition

RARITAN VALLEY COMMUNITY COLLEGE

Bonnie.Scharf@raritanval.edu
908.526.1200, ext. 8686

English Language Acquisition
OSHA 10 Certification
Servsafe Food Handler Certification

HUNTERDON HELPLINE

literacy@helplinehc.com
908.782.4357

All Literacy Services
One-on-one, barrier-free individualized instruction

HUNTERDON COUNTY LIBRARY

tedwards@hclibrary.us
908.713.7005

Weekly English Conversation Groups

SOMERSET COUNTY

HUNTERDON COUNTY ESC
adulthoodliteracy@hunterdonesc.org
908.541.5781

High School Equivalency • Basic Computer Skills
English Language Acquisition

RARITAN VALLEY COMMUNITY COLLEGE

Bonnie.Scharf@raritanval.edu
908.526.1200, ext.8686

English Language Acquisition
OSHA 10 Certification
Servsafe Food Handler Certification

LITERACY VOLUNTEERS

of SOMERSET COUNTY
info@literacysomerset.org
908.725.5430

English Language Acquisition • Free Weekly Tutoring

ZAREPHATH CHRISTIAN CHURCH

zmayer@zarephath.org • **732.560.4001**

English Language Learning Classes
Conversation Groups • Accent Reduction



LEARN SOMETHING NEW!

Register for and use

SkillUp Greater Raritan

A free online
learning portal

SkillUp Greater Raritan, presented by the **Greater Raritan Workforce Development Board**, provides residents of Hunterdon and Somerset counties unlimited, six-month access to 6,000-plus online learning courses. Register to:

- Explore more than 200 career paths
- Build your skills and knowledge
- Earn digital certificates and badges, including cohort training with the Greater Raritan Entry-Level Job-Readiness Badge and the Greater Raritan New Manager Badge
- Study for industry certifications to boost your resume.

Have questions?

Participate in an introductory webinar being conducted at 3 p.m. on the first Wednesday of the month in 2023.

For log-in information, go to the calendar tab of **www.thegrwdb.org** and click on the webinar date.

For questions, email **grzella@co.somerset.nj.us** or call **908-541-5790**.

Start today! Get free access by going to **www.thegrwdb.org** and clicking on the *Resources - SkillUp Greater Raritan* tab.