

# July 2023

Norwescap CLTC is pleased to announce **Job Readiness** Computer Skills will be offered in person at our Phillipsburg office from **July 6 to August 3** and run from **8:45am – 1pm**.

This series will prepare you to return to the workforce with up-to-date computer skills.

**Sessions 1&2 – Professional Documents** using Office365 Word

**Sessions 3-5 – Easy Budgets & Charts** using Office 365 Excel

**Sessions 6&7 – Get Your Point Across** using Office 365 PowerPoint



FREE

## Career & Life Club presents...

*Rehabilitative Job Search* presented by Denise Cook of Hunterdon Medical Center, Behavior Health

*Register*  
**TODAY**

**908.788.1453**