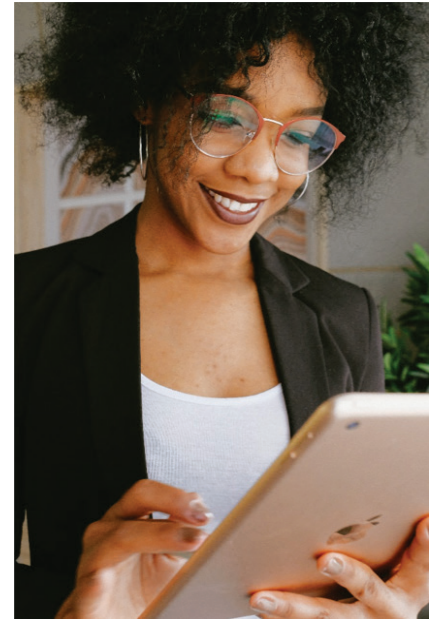




FREE Online Courses for Employee Upskilling



Employee Development with Metrix Learning®

SkillUp Greater Raritan using Metrix Learning® is a learning management system with more than 7,000 courses that can be used for internal employee assessment and upskilling. Choose from preset tracks or customize courses based on department needs.

- ✓ **New Hires – Onboarding standards**
- ✓ **Career Ascendancy – Identify skills for promotion**
- ✓ **Managers/Supervisors – Skill development for managers, new and old**
- ✓ **Technology Training – Ensure staff are familiar with current best practices**

Keep track of employee course progress with reports on accesses, course completions, and training hours.

Course Topics may cover:

- **Entry-Level Skills**, including Workplace Skills, Business Etiquette, Communication and Teamwork
- **Manager/Supervisor Skills**, including Emotional Intelligence, Leadership and Giving Feedback
- **Other Skills**, including Microsoft Office, Customer Service, Project Management, HR/Compliance and Data Analysis

This service is free to employers through Greater Raritan Workforce Development Board grant programs. We'll work with you to design a training plan and get your employees signed up. Contact us for a one-on-one session to discuss your needs: email info@thegrwdb.org or call 908-541-5790.

