



**One Stop Partner Meeting
March 23rd, 2022**

AGENDA

- I. Welcome and Introductions**
- II. Performance Reporting**
- III. Partner Updates, Successes, and Challenges**
- IV. Identifying Gaps in Services & Planning for the Future**
- V. Meeting Schedule for remainder of Program Year 2021**
 - 1. June 15th**

WIOA Performance Outcomes as of 1/31/2022

	Employment Q2 Adult	Employment Q2 DW	Employment Q2 Youth	Employment Q4 Adult	Employment Q4 DW	Employment Q4 Youth	Credential Adult	Credential DW	Credential Youth	Skill Gains Adult	Skill Gains DW	Skill Gains Youth
All Location	90.9%	58.1%	118.0%	76.8%	87.5%	110.1%	97.6%	90.5%	73.2%	142.7%	129.0%	123.0%
Atlantic County	100.7%	88.4%	117.5%	85.5%	89.2%	126.9%	104.4%	120.6%	73.5%	151.0%	108.4%	123.3%
Bergen County	82.2%	72.1%	103.7%	42.3%	88.0%	64.5%	99.2%	127.4%	50.4%	152.4%	76.5%	138.8%
Burlington County	104.2%	79.4%	101.1%	102.1%	100.7%	132.5%	154.3%	107.1%	78.4%	48.8%	64.2%	
Camden County	148.1%	52.7%	149.0%	84.2%	87.7%	106.3%	119.4%	104.0%	63.4%	162.6%	178.9%	212.9%
Cumberland/Salem/Cape May	105.4%	134.5%	130.3%	74.5%	74.4%	105.7%	107.1%	83.9%	136.3%	134.1%	162.6%	187.4%
Essex County	70.3%	96.0%	111.5%	56.9%	71.9%	124.4%	67.1%	45.2%	73.5%	162.6%	162.6%	52.0%
Gloucester County	131.6%	64.4%	100.9%	89.9%	136.5%	113.6%	165.3%	119.3%	179.7%	195.1%	122.0%	234.2%
Greater Raritan	59.0%	130.3%	185.5%	71.5%	96.1%	136.4%	132.2%	125.9%	196.1%	243.9%	243.9%	234.2%
Hudson County	37.7%	65.4%	52.0%	92.7%	78.8%	133.9%	132.2%	86.8%	87.1%	182.9%	114.9%	234.2%
Jersey City	24.3%	16.4%	179.9%	67.9%	55.8%	102.5%	64.7%	52.9%	147.1%	182.9%	168.2%	
Mercer County	67.1%	104.2%	166.0%	69.2%	91.9%	95.3%	99.2%	24.5%	39.2%	91.5%	117.1%	140.5%
Middlesex County	83.3%	42.3%	120.6%	78.7%	91.2%	134.4%	68.1%	86.4%	93.4%	98.5%	104.5%	142.8%
Monmouth County	88.3%	44.7%	105.4%	81.2%	94.1%	118.7%	152.6%	96.9%	117.6%	180.7%	199.2%	65.3%
Morris-Sussex- Warren	73.8%	83.4%	108.9%	72.7%	106.3%	83.3%	102.0%	69.1%	41.7%	162.6%	151.0%	0.0%
Newark	89.4%	55.0%	163.2%	81.3%	65.9%	108.2%	60.1%	39.2%	120.0%	73.6%	73.2%	21.3%
Ocean County	96.4%	95.3%	87.0%	89.4%	91.7%	86.3%	144.6%	111.6%	165.1%	148.5%	173.4%	113.5%
Passaic County	128.0%	54.0%	104.6%	89.2%	103.9%	90.5%	44.1%	43.7%	44.6%	243.9%	223.6%	216.2%
Union County	38.5%	38.3%	86.2%	73.2%	60.4%	98.4%	73.5%	102.2%	78.4%	216.8%	190.9%	234.2%

Wagner Peyser Performance Outcomes as of 1/31/2022

	Employment Q2 WP	Employment Q4 WP
All Location	71.7%	82.1%
Atlantic County WDB	86.8%	77.7%
Bergen County WDB	64.1%	76.8%
Burlington County WDB	64.5%	88.2%
Camden County WDB	69.9%	90.6%
Cumberland/Salem/Cape May WDB	71.7%	78.0%
Essex County WDB	72.0%	69.9%
Gloucester County WDB	66.9%	90.2%
Greater Raritan WDB	87.5%	86.9%
Hudson County WDB	54.0%	74.7%
Jersey City WDB	62.2%	73.7%
Mercer County WDB	84.8%	86.5%
Middlesex County WDB	63.2%	81.5%
Monmouth County WDB	70.5%	89.6%
Morris-Sussex-Warren WDB	68.3%	91.0%
Newark WDB	44.9%	84.3%
NJDOL Trenton Central Office	93.9%	78.3%
Ocean County WDB	72.6%	82.9%
Passaic County WDB	61.0%	83.1%
Union County WDB	61.2%	81.0%

Greater Raritan One Stop
Division of Vocational Rehabilitation Report

New Customer Monthly Report February, 2022
Hunterdon/Raritan Combined Report
2021 Program Year
February 1, 2022- February 28, 2022

NEW CUSTOMERS

1) Served through end of last report	246
2) New customers served this month	9
3) Total served to date	255

CUSTOMER DETERMINED ELIGIBLE

1) Determined eligible through end of last report	218
2) New customers determined eligible	5
3) Total eligible to date	223

SUCCESSFUL CLOSURES (employment maintained for 90 days minimum)

1) Successful closures through last report	89
2) Successful closures this month	6
3) Total successful closures to date	95

Completed by: Elizabeth Conte Elizabeth.Conte@dol.nj.gov
Submitted: February, 2022 Phone (908) 704-3030
Numbers reflect customers served from all funding sources (including WIOA)

Agency Name: **Hunterdon County Educational Services Commission**
 Program Name: **GRWDB Workforce Learning Links 2020-2021-contract extension**

PERIOD COVERED: **February 1- February 28, 2022**

PROGRAM REPORT #6 – **September 2021 – June 2022**

Narrative Report:

Enrollments for Flemington		Exits for Flemington
ABE	0	
HSE	2	1 customer obtained HSE
ELA	0	
PC	0	
Enrollments for Somerville		Exits for Somerville
ABE	0	
HSE	2	
ELA	0	
PC	0	

Program Statistics:

	Customers Served –February 2022						YTD Customers					
	Flemington		Somerville		Total		Flemington		Somerville		Total	
	New	Continuing	New	*Continuing	New	*Continuing	New	Continuing	New	*Continuing	New	*Continuing
Total # who received services (monthly and cumulative)	2	12	2	11	4	23	11	13	13	13	24	26
Total # that no longer receive services	1		0		1		5		5		10	
Number who increased EFL	0		0		0		0		0		0	
Number that got HSE	1		0		1		3		0		3	
Number that got jobs	0		0		0		1		4		5	
Number that went on to further training	0		0		0		0		0		0	

**includes 5 carryover customers (SC) and 7 carryover customers (HC)*

Current Month's Statistics:

	Flemington	Somerville
Number of students carried over from previous month:	12	11
Number of customers added this month:	2	2
Total number of customers served this month:	14	13
Number of customers exited for any reason	1	0
Number of customers that secured employment:	0	0
Number of customers that went on to further training:	0	0
Number of customers that obtained a HSE	1	0
Number of customers exited for other reasons:	0	0
Number of customers that increased EFL level this month:	0	0
Number of customers that obtained basic PC skills	0	0
Number of customers carried over to the next month:	13	13

Fran Leddy

Fran Leddy

3/4/2022

Name

Signature

Date



WORKFORCE LEARNING LINK

- Get your high school diploma.
- Upgrade your skills to enter an occupational training or post-secondary education program.
- Enhance your basic literacy and computers skills to obtain or maintain employment.

TWO LOCATIONS

HUNTERDON COUNTY

8 Bartles Corner Road, Suite 205
Flemington
908-237-5000

SOMERSET COUNTY

27 Warren Street, 2nd floor
Somerville
908-541-5781

FREE to eligible residents of NJ age 16 and up
Click <http://bit.ly/3qr7cp5> to complete an application



LITERACY = OPPORTUNITY

Greater Raritan
Workforce Development Board



***FREE online classes offered by the following agencies
in Hunterdon and Somerset help adults:***

Earn a high school diploma • Learn English • Start training for a career

HUNTERDON COUNTY

HUNTERDON COUNTY ESC
adulthoodliteracy@hunterdonesc.org
908.237.5000

High School Equivalency • Basic Computer Skills
English Language Acquisition

RARITAN VALLEY COMMUNITY COLLEGE

Bonnie.Scharf@raritanval.edu
908.526.1200, ext. 8686

English Language Acquisition
OSHA 10 Certification
Servsafe Food Handler Certification

HUNTERDON HELPLINE

literacy@helplinehc.com
908.782.4357

All Literacy Services
One-on-one, barrier-free individualized instruction

HUNTERDON COUNTY LIBRARY

tedwards@hclibrary.us
908.713.7005

Weekly English Conversation Groups

SOMERSET COUNTY

HUNTERDON COUNTY ESC
adulthoodliteracy@hunterdonesc.org
908.541.5781

High School Equivalency • Basic Computer Skills
English Language Acquisition

RARITAN VALLEY COMMUNITY COLLEGE

Bonnie.Scharf@raritanval.edu
908.526.1200, ext.8686

English Language Acquisition
OSHA 10 Certification
Servsafe Food Handler Certification

LITERACY VOLUNTEERS

of SOMERSET COUNTY
info@literacysomerset.org
908.725.5430

English Language Acquisition • Free Weekly Tutoring

ZAREPHATH CHRISTIAN CHURCH
zmayer@zarephath.org • **732.560.4001**

English Language Learning Classes
Conversation Groups • Accent Reduction



SkillUp® Today with Digital Badges!



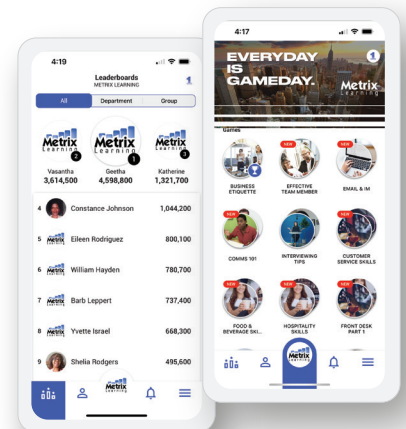
Prove You are Work-Ready: SkillUp® Job Readiness Badge

Get FREE training to build your skills and prepare for your next job through SkillUp Greater Raritan!

Learn through a series of games and online courses, and get a badge that you can share with employers.

Topics Covered:

- Teamwork
- Communication
- Workplace Skills
- Administrative Support
- Listening
- Telephone Skills
- Emotional Intelligence
- Basic Budgeting



To sign up, contact the **Greater Raritan Workforce Development Board** at <https://bit.ly/3Jvyc0x>. For questions, email info@thegrwdb.org or call 908-541-5790.





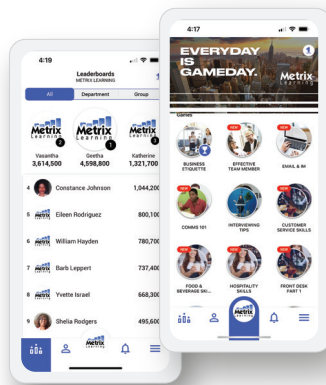
SkillUp® Today with Digital Badges!



Level Up with the SkillUp® New Manager Badge

Get FREE training to build your skills and prepare for your next job through SkillUp Greater Raritan!

Learn through a series of games and online courses.



Topics Covered:

- Time Management
- Communication
- Being a First-Time Manager
- Leadership
- Delegation
- Diplomacy & Tact
- Running Meetings
- Emotional Intelligence

To sign up, contact the **Greater Raritan Workforce Development Board** at <https://bit.ly/3Jvyc0x>. For questions, email info@thegrwdb.org or call 908-541-5790.



Build Your Resume – and Build Your Career



**A well-structured resume is crucial to a successful job search.
And a well-structured LinkedIn profile is crucial
to your career-building efforts.**

The **Greater Raritan Workforce Development Board's** new **Resume Portal**, powered by Hiration, gives residents of Hunterdon and Somerset counties free access to a powerful tool to create and review targeted resumes, cover letters, and LinkedIn profiles.

This new free platform aims to help job seekers improve their job-search results. Users also may also show their finished resumes to career counselors in the Greater Raritan One-Stop Career Center.

This digital career center includes:

- An AI-powered resume builder
- An automated resume reviewer
- A LinkedIn profile reviewer
- A cover letter builder
- An online portfolio builder
- Interview preparation for targeted occupations

To get started, go to the **Resources – Resume Portal** tab of **www.thegrwdb.org**.
Read the instructions, go the page link to create your account,
and get started on building your career.

For more information, email info@thegrwdb.org or call 908-541-5790.



ARE YOU ON TARGET FOR SUCCESS?

Join our free, virtual workshops to prepare for your future.



GOAL SETTING

JOB SEARCH TECHNIQUES

RESUME WRITING

INTERVIEW SKILLS

SUCCESS AT WORK

OPEN TO ANY RESIDENT OF HUNTERDON AND SOMERSET COUNTIES RECEIVING:

Temporary Assistance for Needy Families (TANF)

General Assistance (GA) or

Supplemental Nutrition Assistance Program (SNAP)



For more information, call:

(908) 526-8800 ext. 6747 (Somerset County)
(908) 237-5000 (Hunterdon County)

Or visit us on the web:
bit.ly/3l261dK



CHROMEBOOK LOANER PROGRAM



You may be eligible to borrow a Chromebook from the
Greater Raritan Workforce Development Board
to assist with your career-readiness work.

This new **CHROMEBOOK LOANER PROGRAM**

is open to eligible residents of
Hunterdon and Somerset Counties
receiving:

Temporary Assistance for
Needy Families (TANF)
General Assistance (GA) or
Supplemental Nutrition
Assistance Program (SNAP)

The Chromebooks, available for a
four-week loaner period, can assist with:

- Virtual Workshops
- E-Learning Classes
- Resume Writing
- Job Search
- Career Coaching




For more information, and to see if you are eligible, call:

(908) 526-8800 ext. 6747 (Somerset County) • (908) 237-5000 (Hunterdon County)
or visit us on the web: bit.ly/3I261dK



Jersey Job Club



The partners in the Greater Raritan One-Stop Career Center have the expertise and knowledge to help job seekers have success.

Job seekers are invited to learn more during upcoming virtual workshops of the Jersey Job Club.

A Greater Raritan One-Stop Career Coach will lead hour-long Zoom discussions on a variety of topics aimed at assisting job seekers. Among the first workshop topics are:

- ❖ **Top Notch Resume: Resume Writing 1** -- Different resumes types, their components and the submission process.
- ❖ **Top Notch Resume: Resume Writing 2** -- The importance of cover letters, professional references and follow up.
- ❖ **Acing the Interview 1** -- The ins and out of preparing for an interview will be discussed.
- ❖ **Acing the Interview 2** -- Two interviewing techniques and how to respond to common questions.

To register for upcoming workshops, open to all residents of Hunterdon and Somerset Counties, call 908-704-3000, and indicate which Jersey Job Club program you want to join.

Greater Raritan One-Stop Career Center staff will take registrants' information and provide the log-in details for the Zoom workshop sessions as they are scheduled.

Remember that One-Stop Career Coaches are available to assist with all job search endeavors.



CAREER WEBINAR: Creating a **DYNAMIC JOB PORTFOLIO**

*Includes a comprehensive focus
on resume writing*

Wednesday,
March 23rd, 2022
1:00 pm – 3:00 pm

Host:
**Hunterdon County
Library System**

Speaker: Jan Goodman
Community Outreach Specialist/
Career Coach
Greater Raritan One-Stop Career
Center Training Services

The job market continues to change, as does the way we look for work. This Workshop examines the value of presenting yourself as a complete package by using a resume as an introduction to an employer and backing it up with a portfolio presented at the interview.

What You Will Cover:

- Who are you?
- Writing the resume
- Creating a noticeable package
- Cover letters
- Getting into the flow
- Personal branding
- Refining and perfecting
- Transferable skills
- Getting to a new job
- Goal setting
- LinkedIn

How You Will Benefit:

- Learn how clients need to brand themselves using descriptive language.
- Explore the new normal for essential elements of cover letters and resumes.
- Learn the components of a customized portfolio.
- Design a personalized portfolio.
- Help clients develop a plan to move them to a new job.

Pre-registration is required.

To register please go to <https://bit.ly/3rEF8Cq>

To join Zoom meeting go to:

<https://us02web.zoom.us/j/87244589619>

Meeting ID: 872 4458 9619



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NLP

(Neuro-Linguistic Programming)

Tools for Real Life

Wednesday,
April 13th, 2022
10:00 am – 12:00 pm

*This is a
virtual workshop
delivered via Zoom.*

Speaker:
Jan Goodman,
Community Outreach
Specialist
Greater Raritan
One-Stop
Career Center
Training Services

Do you have a desire to:

- Increase your value in the job search
- Develop skills for better listening
- Assess the correct time to interject and lead a conversation
- Have multiple perspectives on a situation to gain choice and leverage
- Identify what you genuinely want and structure goals to achieve it
- Change unwanted habits and behaviors to productive patterns?

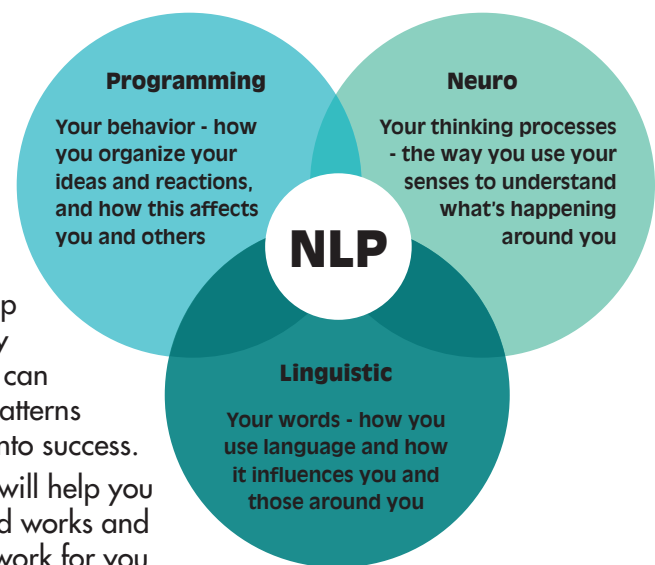
What is NLP?

Have you ever heard the saying "It's all in your head?"

Neuro-Linguistic Programming

was designed to take the way you view the world and flip it around so that, in a very short amount of time, you can rearrange your thinking patterns and transfer opportunity into success.

This introductory training will help you understand how your mind works and most importantly make it work for you.



Registration is required.

To register go to <https://scls.nj.org/>

Click on Programs & Events

Click on Adults and go to April 13th on the calendar to register.



Mastering the INTERVIEW

**Tuesday,
April 20th, 2022
1:00pm – 3:00pm**

Speaker: Jan Goodman
Community Outreach Specialist/
Career Coach
Greater Raritan One-Stop Career
Center Training Services

**Host:
Hunterdon
County
Library System**



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The interview is one of the key elements of the job search process. As with any skill, we can get better at it with preparation and practice. In this workshop, participants will explore how to prepare for an interview and become familiar with the types of questions to expect, as well as the questions they should think about asking. They will learn how to prepare for second interviews, testing, and shadowing, as well as how to follow up on their interview sessions.

Topics Discussed:

- Understanding the interview
- Types of questions
- Preparation
- Stress interviews
- Following up the interview
- Common problems and solutions
- Phase Two (after the interview)
- Trick questions
- Sealing the deal
- Getting what you're worth

How You Will Benefit:

- Understand the different types of interview questions and how to prepare to answer them.
- Learn the most effective ways to prepare for an interview, including how to present yourself professionally.
- Develop expertise at expressing yourself effectively.
- Know how to ask for feedback following an interview.
- Learn how to answer the toughest interview questions.

Pre-registration is required.

To register please go to <https://bit.ly/3LtvPOi>

To join Zoom meeting go to:

<https://us02web.zoom.us/j/85230524291>

Meeting ID: 852 3052 4291

Co-sponsored with the Greater Raritan One-Stop Training Services



Conquering Your Fear of Speaking in Public

Wednesday,
May 18th, 2022
10:00 am – 12:00 pm

Speaker:

Jan Goodman,
Community Outreach Specialist/
Career Coach
Greater Raritan
One-Stop
Career Center
Training Services

Do you get nervous when interviewing or making presentations at company meetings?

Do you find it hard to make conversations at gatherings and social events?

Do you freeze up in awkward social situations?

If so this workshop is for you! It is for anybody who wants to improve their speaking skills in both formal and informal situations. Learn important strategies to gain the confidence and the skills to interact with others, to speak in informal situations, and to make presentations in front of small groups.

Learning Objectives

During this workshop you will learn to:

- Speak with more confidence in one-on-one conversations.
- Feel more confident speaking socially or in small meeting groups.
- Practice these skills in a supportive setting.

***Please note this is a virtual workshop via Zoom.
Registration is required.***

To register go to <https://sclsnj.org/>
Click on Programs & Events

Click on Adults and go to May 18th on the calendar to register.

*This program is in collaboration with The Greater Raritan One-Stop Training Center
and the Somerset County Library System (SCLS).*



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The Art of EFFECTIVE COMMUNICATION



Wednesday, June 8, 2022

10:00am – 12:00pm

Somerset County
Library System

Speaker: Jan Goodman
Community Outreach
Specialist/Career Coach

Greater Raritan One-Stop Career
Center Training Services

"Communication is two-sided – vital and profound communication makes demands on those who are to receive it... demands in the sense of concentration of genuine effort to receive what is being communicated."
– Roger Sessions

Points of Discussion:

- Self-Assessments
- Looking at different personality types
- Identifying your Myers Briggs Personality Types
- Defining filters
- Encoding, decoding and sending messages
- Culture
- Gender
- Active listening
- Paraphrasing statements
- Nonverbal messages
- Handling Conflict
- Being assertive, not aggressive
- Communication preferences
- Communication models

How You Will Benefit:

- Understand a working definition of communication.
- Review communication models and their key elements.
- Apply Myers Briggs personality assessments to develop effective communication skills.
- Investigate different styles of communicating.
- Learn how tolerance for disagreement affects effective communication.
- Identify common communication filters.
- Learn new tools for effective communication.

Please note this is a virtual workshop via Zoom.

**To attend the Zoom workshop
please click the link below.**

<https://sclsnj.libnet.info/event/6173011>

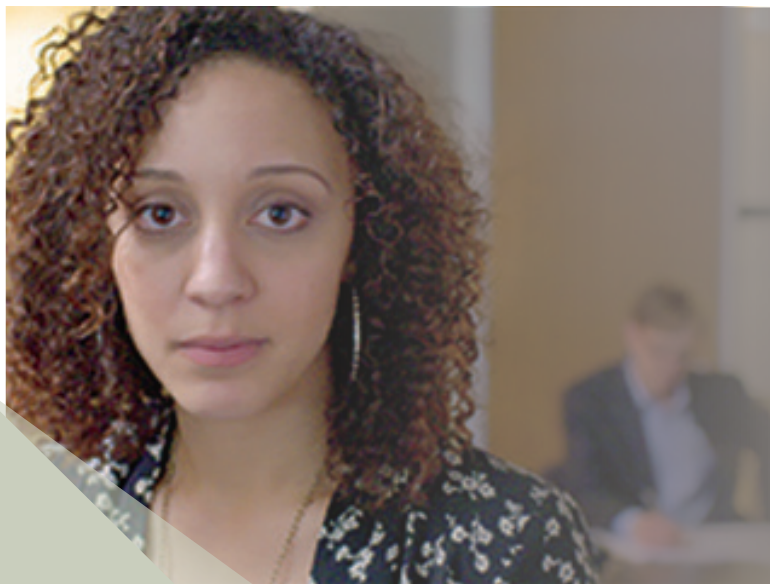


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This program is in partnership with the
Greater Raritan One-Stop Training Center



Defeating Unconscious Bias: 5 Strategies



“Human beings are poor examiners, subject to superstition, bias, prejudice, and a PROFOUND tendency to see what they want to see rather than what is really there.”
— Scott Peck

DATE: Wednesday,
July 13th, 2022

TIME: 10:00 am – 12:00 pm

*In collaboration with the
Somerset County Library System*

Speaker: Jan Goodman
Community Outreach Specialist,
Greater Raritan One-Stop Career Center



**Please note this is a virtual
workshop via Zoom.
To attend this workshop
please click on the link
below:**

<https://sclsnj.libnet.info/event/6173056>

Let's face it, everybody has some unconscious bias. This is not in the context of talking about a preference for Mexican food or an inclination toward the color blue. The focus here is on those inflexible beliefs about whole categories of people that keep us from seeing others accurately, from making fair and appropriate decisions, and from building the kind of harmonious relationships that make our lives more successful.

Clearly, biases are bad news. On the other hand, the good news is that biases do not make us bad people. Human nature is to lump people into categories. Because of this predisposition, we are vulnerable to unconsciously believing the messages that bombard us from family, media, experience, and society as a whole. But we are not stuck with our unconscious biases; we can defeat them.

The “Defeating Unconscious Bias” workshop is designed to address the hidden biases that can affect hiring, team building and challenges the ability to create inclusivity in both professional and personal settings. A 14 minute video accompanies this training offering 5 simple, actionable, and memorable strategies to enhance workplace productivity and innovation by addressing bias. The authenticity and diversity of the scenarios utilized keeps participants attention, and the solutions suggested support change without blame.

***This program is being offered in partnership with the
Greater Raritan One-Stop Career Center.***





The Multi-Generational Workplace

Wednesday,
August 10th, 2022

10:00am – 12:00pm

In Collaboration with the
**Somerset County Library
System**

Presenter:
Jan Goodman
Community Outreach Specialist
Greater Raritan One-Stop
Career Services

There are currently five generations in the workforce, and employers faced with mass retirements of Baby Boomers are looking for ways to prepare for the changes that will result. This course examines the history and reality of the generation gap.

This course explores whether defining the actual limits of each generation is most important, or whether the merits of people within the context of employment is the bigger issue. Understanding others helps us to understand ourselves and to manage the people that we work with. We will explore problems, solutions, and strategies to help overcome issues of the generation gap.

What You Will Cover:

- History in brief
- Finding common ground
- Silents, Boomers, Xers, Ys, and Millennials
- Recruiting that bridges the gap
- Pre-assignment review
- Solutions
- The value of planning
- Holding on for the good times
- Developing targeted retention strategies
- What we really want

How You Will Benefit:

- Develop our understanding of where the generations gap issue surfaces, and the impact it has on the modern workforce.
- Understand and apply language that is specific to each generation currently in the workplace.
- Explore organization strategies that overcome gap issues.
- Evaluate the need and effectiveness of recruiting, retention, and succession plans in context of the generation gap.

Please note this is a virtual Zoom workshop. To attend the Zoom workshop please click on the link below:

<https://sclsnj.libnet.info/event/6173100>



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