

APRIL



CLASSES
In-person
Flemington

MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18 Essential Computer Knowledge!	19	20 Never Lose Your Files Again!	21
24	25 Manage Your Internet!	26	27 Control Your Email! Career & Life Club	28
31				

Register Today
908.788.1453



NORWESCAP
Career & Life Transitions Center



DIVISION ON
WOMEN



NEW JERSEY DEPARTMENT OF
CHILDREN AND FAMILIES

The Essentials are back!

Have you used a computer and it does “strange things”? We have created the perfect series for you to build a strong foundation using computers.

APRIL *kicks off the 6 part series*

18 Essential Computer Knowledge!

Build a foundation of computer terms and understand how the Windows operating system works.

20 Never Lose Your Files Again!

You will learn how to organize and find files, save them where they belong, copy and move files and much more.

25 Manager Your Internet!

Learn tips and tricks for finding and saving favorite websites and pages.

27 Control Your Email!

You will learn the importance of creating a professional email account, organizing and controlling incoming emails, personalized signatures and more.



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The Essentials!

Tuesdays & Thursdays

9:00am - 1:00pm

Daily Gas Card Drawings

Handbags for those completing the entire series

Join us!



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APRIL

Career & Life Club

27 Topic: **Mental Healthcare**

Presented by Al Bassetti

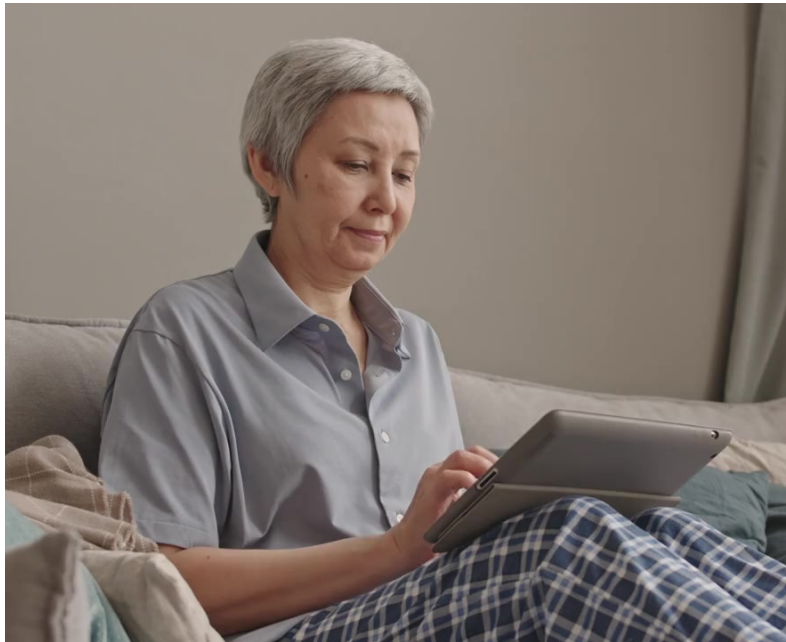
Join Us!



CLASSES
Via Zoom

Last Thursday of the Month

12:00 - 1:00pm



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