



## GRWDB Operations Committee Meeting

Thursday, Aug. 11, 2022, 3 PM

GoToMeeting

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/748565093>

Dial in: [+1 \(872\) 240-3412](tel:+18722403412); Access Code: 748-565-093

Mission: Through collaboration with state and local partners, the Greater Raritan Workforce Development Board Operations Committee will ensure that residents of Hunterdon and Somerset counties are receiving services that focus on career pathways and in-demand occupations that result in sustainable wages. This work includes guidance, oversight and support which helps the committee understand what it is like to work with clients and communicate that to decision-makers, while ensuring that the One-Stop is connecting to all partners to promote all available programs. Committee members will:

- Become knowledgeable of state labor information trends and information to help direct data-based decisions.
- Understand the in-demand occupations of employers in our service area to better guide clients coming into the One-Stop and suggest solutions for capacity issues the One-Stop may face.
- Review the services offered by the One-Stop to ensure these are meeting state- mandated metrics on the Futureworks dashboard and suggest alignments that may be needed.
- Monitor the monthly local dashboard maintained by the One-Stop to see if there are any data sets not being collected that could better inform decision-making.

I. Welcome

Tyler Seville

II. May 18 [meeting minutes](#)\*

III. The Committee will discuss the directives in [NJWIN-WD-PY22-2](#), focusing on Page 4 and the Policy section. The committee will review existing policies and related NJWINS directives and discuss how the policies can be put into place in Greater Raritan. The policy directive overview:

The GRWDB already has policies for:

- [Supportive Services](#) (2020)
- [Selective Service Requirements](#) (2019)
- [Incumbent Worker Training \(2022\)](#)
- [On-the-Job Training \(2022\)](#)
- [AJC Certification \(2022\)](#)
- [Youth Follow Up Policy](#) (2021)

Existing One-Stop Training Center policies that can be adopted by the board:

- [Personally-Identifiable and Sensitive Information](#) (PII)
- [ADA Compliance](#)

Policies that can be built based on WINS

- [Priority of Service; Morris-Sussex-Warren Priority of Service](#)
- [One-Stop Career Center Complaint Procedure](#)
- [Work Experience and Incentive Payments](#)
- [Work-Based Training](#)

Policies that still need more research and/or understanding of purpose:

- Individual Training Accounts – including co-enrollment of youth
- Requires additional assistance
- Conflict of interest (note: this may be addressed in [Partner MOU](#))
- Pay-for-Performance and/or Contracted Services

In addition, in 2019, the board also adopted an [Out-of-County policy](#)

- IV. Feedback on new dashboard format on website – [Performance Metrics](#).
- V. Other Business
- VI. Adjournment

\*Vote