



# Jersey Job Club



The partners in the Greater Raritan One-Stop Career Center have the expertise and knowledge to help job seekers have success.

Learn more during upcoming workshops of the Jersey Job Club.

In **Jersey Job Club workshops**, a Greater Raritan One-Stop Career Coach leads hour- to 90-minute-long discussions on topics aimed at assisting job seekers. The workshops are presented on Zoom but a limited number of in-person seats are available at the Greater Raritan One-Stop Career Center, Veterans Memorial Drive, Somerville. Topics include:

- ❖ **Top Notch Resume: Resume Writing 1** -- Different resumes types, their components and the submission process.
- ❖ **Top Notch Resume: Resume Writing 2** -- The importance of cover letters, professional references and follow up.
- ❖ **Acing the Interview 1** -- The ins and out of preparing for an interview will be discussed.
- ❖ **Acing the Interview 2** -- Two interviewing techniques and how to respond to common questions.
- ❖ **Path to Employment** -- Planning your job search, Workshop 1.
- ❖ **Networking** -- The best (fastest?) way to find a job.

To register for upcoming workshops, open to all residents of Hunterdon and Somerset Counties, call 908-704-3000, and indicate which Jersey Job Club program you want to join.

Greater Raritan One-Stop Career Center staff will take registrants' information and provide the details for the workshop sessions as they are scheduled.

Remember that One-Stop Career Coaches are available to assist with all job search endeavors.

