

## GRWDB Operations Committee Meeting

Thursday, November 4, 2021, 2 p.m.

GoToMeeting

Please join the meeting from your computer, tablet or smartphone.

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Dial in: United States: [+1 \(872\) 240-3212](tel:+18722403212); Access Code: 685-025-749

- I. Introductions
- II. Aug. 5, 2021 [Meeting Minutes](#)\*
- III. GRWDB Director, [One-Stop Operator](#) report and partner updates on hybrid services; update on state Career Center – alternative hours possible?
- IV. Benchmarks: State [customer survey](#); GRWDB [Recertification](#); [Futureworks](#); and [Local Dashboard](#). Other benchmarks?
- V. Review of mission and goals for Operations Committee / brainstorming session – what would members like to accomplish in 2022?  
**Current mission statement:** Through collaboration with state and local partners, the Greater Raritan Workforce Development Board Operations Committee will ensure that residents of Hunterdon and Somerset counties are receiving services that focus on career pathways and in-demand occupations that result in sustainable wages. This work includes guidance, oversight and support which helps the committee understand what it is like to work with clients and communicate that to decision-makers, while ensuring that the One-Stop is connecting to all partners to promote all available programs. Committee members will:
  - Become knowledgeable of state labor information trends and information to help direct data-based decisions.
  - Understand the in-demand occupations of employers in our service area to better guide clients coming into the One-Stop and suggest solutions for capacity issues the One-Stop may face.
  - Review the services offered by the One-Stop to ensure these are meeting state- mandated metrics on the Futureworks dashboard and suggest alignments that may be needed.
  - Monitor the monthly local dashboard maintained by the One-Stop to see if there are any data sets not being collected that could better inform decision-making.
- VI. Other business
- VII. Adjournment

\* Please click on the hyperlinked items to view supporting documents