

CAREER TRAINING SERVICES

ONE STOP OPERATOR'S REPORT

Program Year 2021

One-Stop Operator August Update

September

The importance of partnership's and staying connected to one another has taken front stage in our lives over the past 19 months. While this has always been a strength and focus of the One-Stop, the disruption in many of our different community resources during the pandemic has led to us rethinking and renewing our efforts to engage our community partners. Every individual that enters the One-Stop system is unique and has unique needs and challenges. Having a network of active and diverse community resources helps us to better serve the whole customer, with the understanding that a resume is not always the only obstacle standing in the way of a job seeker and self-sustaining employment. In this spirit, I proudly share the success story attached to this report that shows just how important our community partnerships are to the One-Stop and what a successful use of these partnerships can look like.

September Notes:

- Federal Unemployment extensions ended 9/4/21. Current UI benefit length is 26 weeks, followed by 13 week state extension connected to the NJ unemployment rate.
- The One-Stop system continues to see a steady increase in job seeker engagement. Virtual appointments have still remained the preferred option of our customers though we are open for in person services in Somerset & Hunterdon.
- Have you visited our One-Stop offices in Somerville and Flemington? Take a One-Stop tour any time with our two new P.E.P Talk videos: [Somerset](#) and [Hunterdon](#)
- Please take a look at the success story on the next page to see some of the hard work and truly awesome results that come from community partnerships!

September One-Stop Snapshot:

New Customers Served: 61 **Virtual Workshop Attendance: 35**
New Training Grants Provided: 12 **New Text Subscribers: 26**
New Learning Link students: 2 **Job Match's made: 11,945**
Outreach e-mails sent: 909



One-Stop P.E.P Talk

Tips, tricks, resources and best practices for job seekers developed by One-Stop Training Center staff.

Like and Subscribe!

[An Introduction to the One-Stop](#)

[Foundations of Resumes](#)

[What does your e-mail address say about you?](#)

[Interview Questions](#) – Part 1

[Training Resources](#)

[E-mail Etiquette for Job Seekers](#)

[Phone Etiquette](#)

[Online Resources for Job Seekers](#)

[Tour of the Somerville One-Stop Office](#) **NEW!**

[Tour of the Flemington One-Stop Office](#) **NEW!**

Check out the below success story and flyers for our upcoming workshops. Please share with your network, and feel free to attend yourself if interested!

DEDICATION. (dedi'kāSHən)

(n.) the quality of being dedicated or committed to a task or purpose.

COLLABORATION. (kə,ləbə'rāSHən)

(n.) the action of working with someone to produce or create something

PROGRESS. (prō,gres)

(n.) forward or onward movement toward a destination.

Greater Raritan One-Stop Success Story

Kevin joined the Greater Raritan WFNJ Job Readiness program in May 2021 and was the program's first in-person customer since the start of COVID. He attended the workshop in person 2 days a week, completing assignments and job search remotely 3 days per week.

When he joined us, Kevin had very limited technology skills. He had no phone or computer. He was about to lose his apartment because he was out of work and having difficulty job searching due to COVID. He lost his driver's license over 20 years ago due to fines and surcharges for traffic violations. He had been slowly paying those charges off before he lost his job.

The first goal was to give Kevin some basic computer skills so he could job search online. The Hunterdon County ESC Work First New Jersey staff helped him set up a Gmail account and borrow a chromebook through the GRWDB Chromebook Loaner program at the local Somerset County Library branch. We taught him how to navigate the chromebook, access his email and the internet, and set up an Indeed account to apply to jobs. We also helped him obtain a cell phone through the Assurance program, so that he could receive calls and texts about job opportunities.

We worked with him to update his resume and cover letter, which he uploaded to Indeed and some other job search sites. He started researching and applying for jobs online with these new skills.

Next, Hunterdon County ESC WFNJ staff worked on interviewing skills such as how to prepare for an interview, common interview questions, how to answer behavioral and situational questions, and interview follow up. Kevin was a great student and very eager to learn whatever he could about a successful job search.

Since Kevin had transportation barriers, we invited Linda Rapacki from Ridewise, an agency that provides public transportation and bicycle safety training, to meet Kevin. She provided in-house instruction on how to use the Somerset County bus and train options, followed by a guided bus tour of large/popular places of employment along the Somerset County transportation routes.

One of the first places Kevin had applied was The Home Depot which was along a bus route. Within a few weeks, they contacted him to arrange an interview. He went on the interview and aced it! In class the next day, he told us that he felt very confident and prepared for the interview because of what he learned from the WFNJ staff. In fact, many of the questions asked were ones we had practiced. He said it was like we were there with him, helping him answer the questions.

A few days later, Kevin received and accepted an offer. He started working right away. Fortunately, he could take the bus to and from work. But there were times when Kevin could not catch the bus, and he made the one hour walk from his home in Somerville to the Bridgewater location to get to work.

During this time, Ridewise rolled out a program called BikeConnect, which matches employed individuals with no personal transportation to donated bicycles. A local shop refurbishes the bicycles and then provides the recipient with a helmet, water bottle and safety gear.

We submitted a program referral for Kevin, and soon learned that he was accepted, becoming BikeConnect's first recipient. Shortly thereafter, he met with the owner of Pop's Bicycle Shop in Somerville, along with Ridewise staff, to accept his bike and pose for a photo and participate in the program's first press release.

Kevin had one more goal: to get his driver's license back. He was now working and saving some money to buy a used car, but needed help with his fines. On his behalf, we reached out to Tasha Hogan with the NJ Reentry Corporation to see if she could help. The agency works with qualified individuals to get NJMVC fines removed or renegotiated. After an interview with Tasha, Kevin qualified for the program! He is now on the road to getting his driver's license back.

Kevin has a new job, a new phone, a new bicycle, and soon a "new" car. You might say he has a new start. He's a great example of how determination and hard work can turn your life around.

Special thanks to the following partners: Hunterdon County Educational Services Commission, Greater Raritan One-Stop, Greater Raritan Workforce Development Board, RideWise, NJ Reentry Corporation, Somerset County Library System of New Jersey



The Somerset County Public Library System in collaboration with the Greater Raritan One-Stop Career Center



HOW TO THRIVE DURING TRANSITION AND CHANGE



Times of transition hold both challenges and opportunities. What are you really committed to in this moment?

Tony Robbins once said, *"Quality questions create a quality life."*

- Is your behavior consistent with what you are committed to?
- Are you present and engaged in your own life?
- Are you satisfied with your choices?
- Would you like to make better choices in the future?

Our life is made up of decisions. When we ask the right questions it heightens our awareness and allows us to see more clearly. The strategies and philosophies that will be presented in this workshop provide attendees with tools that self-empower. The workshop is designed to help you achieve your personal best both professionally and personally. It's a point of view that is based on choice. Self-empowerment feeds our unconscious mind to make conscious choices that allow us to be successful.

Monday, Oct 18th, 2021
10:00am – 12:00pm

SPEAKER:
Jan Goodman
Community Outreach Specialist
Greater Raritan
One-Stop Career Center Training
Services

*Please note this is a virtual
workshop and registration
is required.*

To register, go to <https://sclsnj.org>
• Go to **Programs and Events**
• Click on **Adults**
• Click on **October 18th** to register

**Greater Raritan One-Stop Career Center
Training Services**

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NLP

(Neuro-Linguistic Programming)

Tools for Real Life

Wednesday,
October 20th, 2021
10:00 am – 12:00 pm

*This is a
virtual workshop
delivered via Zoom.*

Speaker:
Jan Goodman,
Community Outreach
Specialist
Greater Raritan
One-Stop
Career Center
Training Services

Do you have a desire to:

- Increase your value in the job search
- Develop skills for better listening
- Assess the correct time to interject and lead a conversation
- Have multiple perspectives on a situation to gain choice and leverage
- Identify what you genuinely want and structure goals to achieve it
- Change unwanted habits and behaviors to productive patterns?

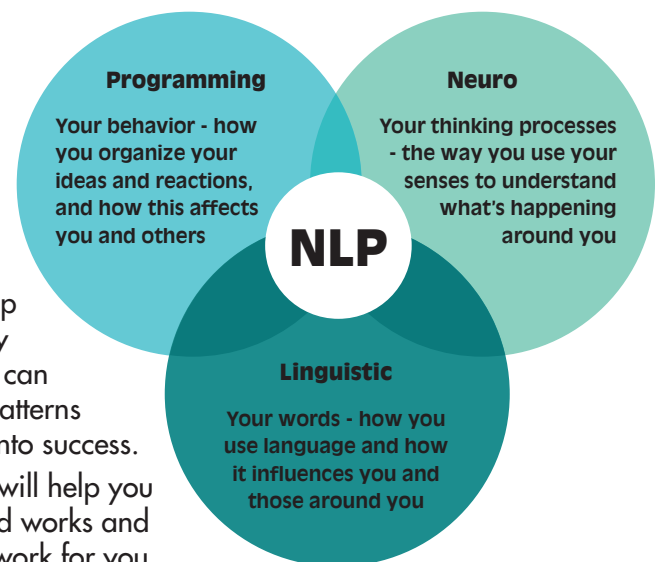
What is NLP?

Have you ever heard the saying "It's all in your head?"

Neuro-Linguistic

Programming was designed to take the way you view the world and flip it around so that, in a very short amount of time, you can rearrange your thinking patterns and transfer opportunity into success.

This introductory training will help you understand how your mind works and most importantly make it work for you.



Registration is required.

To pre-register, please go to: events@franklintwp.org

This program is in collaboration with The Greater Raritan One-Stop Training Center and the Franklin Township Public Library.

Professional Service Group of Central NJ (PSGCNJ)
in collaboration with the
Greater Raritan One-Stop Career Center



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Monday, Oct 25th, 2021
10:30am – 12:00pm

SPEAKER:
Jan Goodman
Community Outreach Specialist
Greater Raritan
One-Stop Career Center Training
Services

**Join through Zoom video meeting by
clicking the link and registering.**

To register, go to <https://bit.ly/3lugf9W>

- Meeting ID: 525-652-585
- To join by phone, dial: 646-558-8656

This workshop is being hosted by PSGCNJ (Professional Service Group of Central NJ) in collaboration with the Greater Raritan One-Stop Career Center Training Services.

Please respect our Non-Solicitation Policy: Participants are prohibited from soliciting other participants and members for any commercial purposes unrelated to the mission of PSGCNJ.

Greater Raritan One-Stop Career Center
Training Services

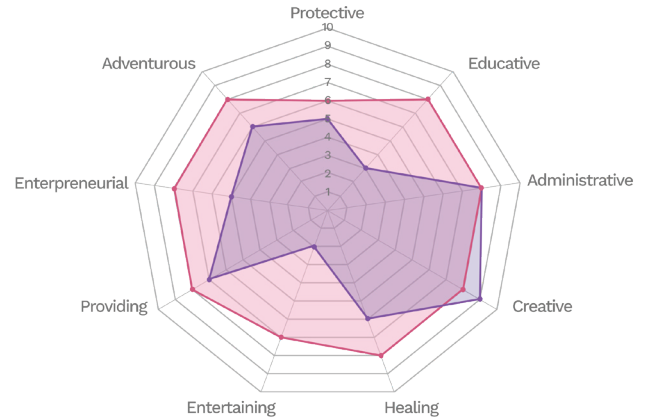
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Align Your Potential by Identifying Your Natural Abilities



MULTIPLE NATURES



Multiple Natures is a career discovery, job transition, recruitment and life coaching assessment.

Each person has a unique set of traits which provides a predisposition towards different types of work and activities.

Multiple Natures assists individuals in their quest for self-improvement and finding the flow to fulfill their true potential.

To help understand yourself and make better decisions for your life, attend this workshop with **Multiple Natures Practitioner Jan Goodman**. Unlock the secret of your unique natures so you can identify and engage your natural abilities to the highest level!

Space is limited and preregistration is required.

Each workshop participant must take the Multiple Natures assessment in advance.

To pre-register, please contact Jan Goodman at: (908) 704-6351 or jgoodman@co.somerset.nj.us

Links to the assessment will be provided via email on Monday, November 1st.

Assessments must be completed no later than Thursday, Nov. 4th.

Please bring a smartphone or tablet with you to the Nov. 16th workshop to review your report results.

Final reports will be sent via email after the workshop is completed.

**Tuesday,
November 16th, 2021
10:00am – 12:00pm**

This workshop will be delivered in a Zoom virtual format. You must have Zoom loaded on your computer to participate.

Speaker: Jan Goodman
Community Outreach Specialist/
Career Coach

Greater Raritan One-Stop Career
Center Training Services

This program is sponsored by the Greater Raritan One-Stop Career Center and Somerset County Library System.



The Greater Raritan One-Stop Training Center in collaboration with the Somerset Hills YMCA's Career Forum



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Tuesday, Nov 23rd, 2021
7:30 pm – 9:00 pm

SPEAKER:
Jan Goodman
Community Outreach Specialist
Greater Raritan
One-Stop Career Center Training
Services

*Please note this is a virtual
workshop via Zoom.
No registration is required.*

To attend Zoom meeting, please click this link:
<http://bit.ly/3nyo1xP>
Meeting ID: 525 732 848
Password: 650668

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