

# RECRUITMENT EVENT WITH:



## Hiring for: Moving Driver (NLx #28747364)

- Hourly rate of pay is \$13.87 - \$18.41 depending on experience and qualifications.
- Lead a crew of helpers, load a moving truck, assist in packing, padding, and loading.
- Prepping the truck for daily activities.
- Maintain drivers log and complete all paperwork for day's activities.
- Pull packing material from the warehouse for a move.
- Able to navigate a truck safely and properly.
- Use basic moving tools to assist in the move and able to lift heavy items.
- Able to communicate with customers.
- Ensure all contents on truck are secured for a safe transportation.
- Must be able to pass a basic physical and Drug/Alcohol screening.
- Must possess a Commercial Driver's License.

**Pre-move:** Report to dispatch to collect paperwork, prep truck for the move and pre-trip inspection on trucks.

**Move:** Lead the crew, pack and load boxes, prep all furniture for loading and load truck. Make sure to clean all packing material from customer's property. Get paperwork signed by customer.

**Post-move:** Secure load before transportation, navigate truck back to warehouse, clean truck so it is ready for the next day and turn in keeps and paperwork.

**Warehouse:** Report to warehouse manager, get daily tasks, clean warehouse, unload trucks & palletize items for shipping.

## Hiring for: Moving Helper (NLx #28747354)

- Hourly rate of pay is \$13.87.
- Assist in packing, padding, and loading.
- Aide in prepping the truck for daily activities.
- Pull packing material from the warehouse for a move.
- Assist driver with basic road directions.
- Use basic moving tools to assist in the move and able to lift heavy items.
- Able to communicate with customers.
- Ensure all contents on truck are secured for a safe transportation.
- Must be able to pass a basic physical and Drug/Alcohol screening.

**Pre-move:** Report to Supervising driver, aide in prepping truck for the move, and assist in securing all items in the truck for transport.

**Move:** Pack and load boxes, prep all furniture for loading and load truck. Make sure to clean all packing material from customer's property.

**Post-move:** Secure load before transportation, assist driver with directions back to warehouse, clean truck so it is ready for the next day.

**Warehouse:** Report to warehouse manager, get daily tasks, clean warehouse, unload trucks & palletize items for shipping.

### Somerville One Stop

75 Veterans Memorial Drive, UI Conference Room, Somerville, NJ 08876

**Wednesday, March 25<sup>th</sup> at 10:00am – please be on time!**

Please share this job opportunity with anyone who may be interested in attending. It is encouraged, but not mandatory, to RSVP to attend this event. RSVP to [Jessica.Johannesen@dol.nj.gov](mailto:Jessica.Johannesen@dol.nj.gov) to reserve a seat. For more information on One Stop services, workshops and employment opportunities text “**OneStop**” to 56512.